

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

17/31
appendix 1

Factors that were considered in the decision taken to expand Broadford Primary from 2FE to 3FE

| Relevant Factor Considered | Outcome |
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| Consideration of consultation and representation period | A pre statutory consultation was carried out from 30/11/2015 -15/01/2016. The responses received during this consultation period were fully considered before a decision was made to publish a statutory notice regarding the proposal for this school. The statutory notice was published on 17/02/2017 which launched the four week representation period which ended on 17/03/2017. No comments or objections were received during the representation period. All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to. |
| Education standards and diversity of provision | Broadford Primary is an outstanding and oversubscribed school. The expansion will build on the existing popularity and will also provide an opportunity for the school to recruit a broader level of expertise and specialisms within its staff, which will in turn enhance the teaching & learning, enabling children to continue to make excellent progress. The provision of additional school places in this outstanding school will allow more local families to access the already excellent standard of education already being delivered. |
| Demand | The LA's school roll projections indicate that there will be a shortfall of places in this planning area by September 2017/18. Harold Hill is an area of high mobility with new housing developments occupied immediately after completion; this in turn has increased demand for school places. In response to this, Broadford admitted as a 'bulge', an additional 30 reception pupils in the 2016/17 academic year. |
| School size | The decision to permanently expand the school from September 2017 will provide an additional 30 reception places in the area each year and help ensure that there are sufficient places in this planning area. The local authority has a number of 3FE schools which are good, operated successfully and maintained standards. Moving from 60 places to 90 places per year group will enable the school to offer more school places to families from the local and surrounding areas, providing a better opportunity of choice in an environment where teaching and learning has been judged to be outstanding. |
| Proposed admission arrangements | The admission arrangements of the school are compliant with the School Admissions Code and are not due to change should the expansion be approved. Through the published admission arrangements the additional places will be offered in a fair and transparent process in accordance with the Schools Admission Code |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

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| National Curriculum | Broadford Primary school is a community school and delivers the National curriculum. |
| Equal opportunity issues | <p>The school is co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals.</p> <p>National legislation determines that schools cannot discriminate on race in relation to admissions policies. School refurbishments and building expansions are undertaken with full accessibility compliance.</p> <p>Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed.</p> |
| Community cohesion | <p>Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 86% of the total responses received, gave their support for the expansion of the school as it will provide additional places in an outstanding school for existing families and new families moving into the area.</p> <p>Access to extended services or provision being offered by the school to pupils or the local community will not be affected by this expansion proposal which means that the school will be better able to meet the needs of its growing community.</p> <p>If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the school's friendly approach continues.</p> |
| Travel and accessibility | <p>This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the expansion will be carried out on the school's' existing site.</p> <p>In addition, the expansion is being proposed as there is a projected increase in demand for additional school places from within the local area where the school is located. All school users will be encouraged to access the schools via sustainable modes of transport. The expansion will be undertaken with full accessibility compliance.</p> |
| Funding | Funding for the scheme has been included in the approved schools expansion capital programme. |
| School premises and playing fields | The expansion will ensure that outdoor play space adheres to standards for school premises as set out in the current area guidelines from the DfE. |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

The Decision

The proposal to permanently expand Broadford Primary School from 1 September 2017 from 2FE to 3FE is hereby

Approved without modification

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Approved with Modification

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Rejected

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Reason for decision

The Council has a statutory duty to ensure that there are sufficient school places available for all children resident in Havering who require one. School roll projections show a long term increase in primary pupil numbers. Therefore if expansion plans are not progressed then the probability is that there will be school age children within the area unable to secure a place in a local school.

Details of decision maker

Signed: 

Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date: *18/04/2017*

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

Factors that were considered in the decision taken to expand Hylands Primary from 2FE to 3FE

| Relevant Factor Considered | Outcome |
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| Consideration of consultation and representation period | An initial consultation was carried out from 31/10/2016 -28/11/2016. The responses received during this consultation period were considered before a decision was made to publish a statutory notice regarding the proposal for this school. The statutory notice was published on 24/02/2017 which launched the four week representation period which ended on 24/03/2017. No comments or objections were received during the representation period. |
| | All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to. |
| Education standards and diversity of provision | Hylands Primary is a good and oversubscribed school. The expansion will build on the existing popularity of the school. The expansion will also provide an opportunity for the school to recruit a broader level of expertise and specialisms within its staff, which will in turn enhance the teaching & learning, enabling children to continue to make excellent progress. The increase in places at the schools will allow more local families to access the already good standard of education being delivered. |
| Demand | The LA's school roll projections indicate that there will be a shortfall of places in this planning area by September 2017/18. Romford is an area of high mobility with new housing developments occupied immediately after completion; which in turn has increased demand for school places. To cope with the demand, Hylands had to admit an additional 30 reception places in the 2016/17 academic year. The decision to permanently expand the school will provide an additional 30 reception places in the area each year from September 2017 onwards and help ensure that there are sufficient places and will reduce the pressure experienced by other schools in this planning area. |
| School size | The local authority has a number of 3FE schools which are good, operated successfully and maintained standards. Moving from 60 places to 90 places per year group will enable the school to offer more school places to families from the local and surrounding areas, providing a better opportunity of choice in an environment where teaching and learning has been judged to be good. |
| Proposed admission arrangements | The admission arrangements of the school are compliant with the School Admissions Code and are not due to change should the expansion be approved. Through the published admission arrangements the additional places will be offered in a fair and transparent process in accordance with the Schools Admission Code. |

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| National Curriculum | Hylands Primary school is a community school and delivers the National curriculum. |
| Equal opportunity issues | <p>The school is co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals.</p> <p>National legislation determines that schools cannot discriminate on race in relation to admissions policies. School refurbishments and building expansions are undertaken with full accessibility compliance.</p> <p>Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed.</p> |
| Community cohesion | <p>Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 37% of the total responses received, gave their support for the expansion as it will provide additional places in a good school for existing families and new families moving into the area.</p> <p>Access to extended services or provision being offered by the school to pupils or the local community will not be affected by this expansion proposal which means that the school will be better able to meet the needs of its growing community.</p> <p>If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the school's friendly approach continues.</p> |
| Travel and accessibility | <p>This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the expansion will be carried out on the school's existing site.</p> <p>In addition, the expansion is being proposed as there is a projected increase in demand for additional school places from within the local area where the school is located. All school users will be encouraged to access the schools via sustainable modes of transport.</p> <p>The expansion will be undertaken with full accessibility compliance.</p> |
| Funding | Funding for the scheme has been included in the approved schools expansion capital programme. |
| School premises and playing fields | The expansion will ensure that outdoor play space adheres to standards for school premises as set out in the current area guidelines from the DfE. |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

The Decision

The proposal to permanently expand Hylands Primary School from 1 September 2017 from 2FE to 3FE is hereby

Approved without modification ☒ Approved with Modification ☐ Rejected ☐

Reason for decision

The Council has a statutory duty to ensure that there are sufficient school places available for all children resident in Havering who require one. School roll projections show a long term increase in primary pupil numbers. Therefore if expansion plans are not progressed then the probability is that there will be school age children within the area unable to secure a place in a local school.

Details of decision maker

Signed: 

Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date: 

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

Factors that were considered in the decision taken to expand Rainham Village Primary from 2FE to 3FE

| Relevant Factor Considered | Outcome |
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| Consideration of consultation and representation period | An initial consultation was carried out from 31/10/2016 -28/11/2016. The responses received during this consultation period were considered before a decision was made to publish a statutory notice regarding the proposal for this school. The statutory notice was published on 24/02/2017 which launched the four week representation period which ended on 24/03/2017. No comments or objections were received during the representation period. |
| Education standards and diversity of provision | All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to. Rainham Village Primary is a good school and the expansion will build on the existing popularity of the school. The expansion will also provide an opportunity for the school to recruit a broader level of expertise and specialisms within its staff, which will in turn enhance the teaching & learning, enabling children to continue to make excellent progress. The increase in places at the schools will allow more local families to access the already good standard of education being delivered. |
| Demand | The Rainham and Beam Park Housing zone bid has been approved with over 3500 units to be delivered over the period 2015/16 to 2021/22. This is likely to result in a continuation and probable escalation of the projected increase in pupil numbers. The decision to permanently expand the school will provide an additional 30 reception places in the area each year and will help ensure that there are sufficient places to accommodate the demand. However not all of the Rainham and Beam Park Housing zone units due to be delivered in 2015/16 and 2016/17 have been completed. As such it is recommended that the decision to permanently expand the school be made with a modified implementation date of September 2018. |
| School size | Moving from 60 places to 90 places per year group will enable the school to offer more school places to families from the local and surrounding areas, providing a better opportunity of choice in an environment where teaching and learning has been judged to be good. |
| Proposed admission arrangements | The admission arrangements of the school are compliant with the School Admissions Code and are not due to change should the expansion be approved. Through the published admission arrangements the additional places will be offered in a fair and transparent process in accordance with the Schools Admission Code |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

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| National Curriculum | Rainham Village Primary school is a community school and delivers the National curriculum. |
| Equal opportunity issues | <p>The school is co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals.</p> <p>National legislation determines that schools cannot discriminate on race in relation to admissions policies. School refurbishments and building expansions are undertaken with full accessibility compliance.</p> <p>Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed.</p> |
| Community cohesion | <p>Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 62% of the total responses received, gave their support for the expansion as it will provide additional places in a good school for existing families and new families moving into the area.</p> <p>Access to extended services or provision being offered by the school to pupils or the local community will not be affected by this expansion proposal which means that the school will be better able to meet the needs of its growing community.</p> <p>If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the school's friendly approach continues.</p> |
| Travel and accessibility | <p>This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the expansion will be carried out on the school's existing site.</p> <p>To support and encourage sustainable travel to the school, a new solely pedestrian access is to be created off the Viking Way recreation ground and provides a wide and safe footpath leading to and from the school premises.</p> <p>The expansion will be undertaken with full accessibility compliance.</p> |
| Funding | Funding for the scheme has been included in the approved schools expansion capital programme. |
| School premises and playing fields | The expansion will ensure that outdoor play space adheres to standards for school premises as set out in the current area guidelines from the DfE. |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

The Decision

The proposal to permanently expand Rainham Village Primary School from 1 September 2017 from 2FE to 3FE is hereby

Approved without modification

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Approved with Modification

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Rejected

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Reason for decision

The Council has a statutory duty to ensure that there are sufficient school places available for all children resident in Havering who require one. School roll projections show a long term increase in primary pupil numbers. Therefore if expansion plans are not progressed then the probability is that there will be school age children within the area unable to secure a place in a local school.

As not all of the Rainham and Beam Park Housing zone units due to be delivered in 2015/16 and 2016/17 have been completed, it is recommended that the decision to permanently expand the school be made with a modified implementation date of September 2017 to 1 September 2018.

Details of decision maker

Signed:



Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date: *18/09/2017*

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

Factors that were considered in the decision taken to expand Whybridge Infant and Junior from 2FE to 3FE

| Relevant Factor Considered | Outcome |
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| Consideration of consultation and representation period | An initial consultation was carried out from 31/10/2016 -28/11/2016. The responses received during this consultation period were considered before a decision was made to publish statutory notices regarding the proposals for these schools. The statutory notices were published on 24/02/2017 which launched the four week representation period which ended on 24/03/2017. No comments or objections were received during the representation period. All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to. |
| Education standards and diversity of provision | Whybridge Infant and Junior School are both good and popular schools. The expansion will build on the existing popularity of both schools. The expansion will also provide an opportunity for the schools to recruit a broader level of expertise and specialisms within its staff, which will in turn enhance the teaching & learning, enabling children to continue to make excellent progress. The increase in places at the schools will allow more local families to access the already good standard of education being delivered. |
| Demand | The LA's school roll projections indicate that there will be a shortfall of places in this planning area by September 2017/18. |
| School size | The Rainham and Beam Park Housing zone bid has been approved with over 3500 units to be delivered over the period 2015/16 to 2021/22. This is likely to result in a continuation and probable escalation of the projected increase in pupil numbers in the Rainham & South Hornchurch planning area. The decision to permanently expand the schools will provide an additional 30 places each year from September 2017, starting in reception. This will help ensure that there are sufficient places to address demand. |
| Proposed admission arrangements | Moving from 60 places to 90 places per year group will enable the schools to offer more school places to families from the local and surrounding areas, providing a better opportunity of choice in an environment where teaching and learning has been judged to be good. The admission arrangements of the schools are compliant with the School Admissions Code and are not due to change should the expansion be approved. Through the published admission arrangements the additional places will be offered in a fair and transparent process in accordance with the Schools Admission Code. |
| National Curriculum | Whybridge Infant and Junior Schools are community schools and deliver the National curriculum. |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

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| Equal opportunity issues | <p>The schools are co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals.</p> <p>National legislation determines that schools cannot discriminate on race in relation to admissions policies. School refurbishments and building expansions are undertaken with full accessibility compliance.</p> <p>Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed.</p> |
| Community cohesion | <p>Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 25% of the total responses received for both schools, gave their support for the expansion of the schools as it will provide an opportunity to offer additional places to families in a local and good school.</p> <p>Access to extended services or provision being offered by both schools to pupils or the local community will not be affected by this expansion proposal which means that the school will be better able to meet the needs of its growing community.</p> <p>If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the schools' friendly approach continues.</p> |
| Travel and accessibility | <p>This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the expansion will be carried out on the schools' existing sites.</p> <p>In addition, the expansion is being proposed as there is a projected increase in demand for additional school places from within the local area where the schools are located. All school users will be encouraged to access the schools via sustainable modes of transport.</p> <p>The expansion will be undertaken with full accessibility compliance.</p> |
| Funding | <p>Funding for the scheme has been included in the approved schools expansion capital programme.</p> |
| School premises and playing fields | <p>The expansion will ensure that outdoor play space adheres to standards for school premises as set out in the current area guidelines from the DfE.</p> |

The Decision

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

The proposal to permanently expand Whybridge Infant School from 1 September 2017 and Whybridge Junior School from 1 September 2018 from 2FE to 3FE is hereby

Approved without modification

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Approved with Modification

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Rejected

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Reason for decision

The Council has a statutory duty to ensure that there are sufficient school places available for all children resident in Havering who require one. School roll projections show a long term increase in primary pupil numbers. Therefore if expansion plans are not progressed then the probability is that there will be school age children within the area unable to secure a place in a local school.

Details of decision maker

Signed:



Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date:



APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

Factors that were considered in the decision taken to establish a maintained nursery at Towers Infant school

| Relevant Factor Considered | Outcome |
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| Consideration of consultation and representation period | An initial consultation was carried out from 20/09/2016 -21/10/2016. The responses received during this consultation period were considered before a decision was made to publish a statutory notice regarding the proposal for this school. The statutory notice was published on 17/02/2017 which launched the four week representation period which ended on 17/03/2017. 1 comment in favour of the proposal was received during the representation period. |
| | All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to. |
| Education standards and diversity of provision | Towers Infant School is an outstanding school across all areas and as such has the necessary structure and resources available to successfully establish a new nursery provision. The school considers that attainment of pupils in the statutory age group will further improve if it can offer a continuum of provision from nursery. |
| | The implementation of a maintained nursery will build on the existing popularity of the school and enhance the standard of educational provision for early years and flexibility of access for parents |
| Demand | There is no maintained nursery provision in the Hylands ward where Towers Infant school is located. Demand for nursery places within this ward & surrounding areas is usually high with no spare capacity to either meet parental needs/preference or the forecast demand in the area. The projected demand for funded places from 2 year olds and 3 & 4 year olds accessing the 15 hours show a deficit of places and as such not enough places to accommodate children already accessing a 15 hour offer who will become eligible for the 30 hour free childcare offer which comes into force from September 2017. |
| | Therefore there is need to create additional childcare places in the area to meet existing demand and provide places to enable the LA to successfully deliver the 30 hour offer. |
| School size | The current number admitted into the relevant year group from Reception to Year 2 in the school will remain unchanged, however the school's age range will be lowered to enable the provision of up to (8) 2 year old places and (39) full time 3/4 year old places to be admitted into the school's nursery. |
| | The school will comply with the statutory requirements relating to the education of children of compulsory school age and infant class sizes. |
| Proposed admission arrangements | The admission arrangements of the school are compliant with the School Admissions Code and are not due to change should the nursery establishment be approved. The school holds the delegated responsibility of administering the policy, in relation to admission arrangements to the nursery. |

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

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| National Curriculum | Towers Infant is a community school and delivers the National curriculum. The nursery provision as part of the school will deliver the learning and development requirements as outlined in the Early Years (under 5's) Foundation Stage framework to ensure that children learn, develop well and have the knowledge & skills they need for future progress through school and life. |
| Equal opportunity issues | The maintained nursery will be co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals. National legislation determines that schools cannot discriminate on race in relation to admissions policies. Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed. |
| Community cohesion | Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 81% of the total responses received from parents were in favour of the proposal to establish a maintained nursery with most stating that it will be accessible and convenient for them. 67% of favourable responses were also received from other childcare providers, The offer to have a high quality maintained nursery provision in an outstanding school is considered as an excellent basis for developing integrated services for young children and families. Access to extended services or provision being offered by the school to pupils or the local community will not be affected by this proposal. If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the school's friendly approach continues. |
| Travel and accessibility | This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the nursery provision will be established on the school's existing site. The nursery establishment will cater for local demand by families in the area and all school users will be encouraged to access the school via sustainable modes of transport. The temporary accommodation refurbishment and the permanent build project will be undertaken with full accessibility compliance. |
| Funding | Towers Infants nursery was one of the successful bid for the Early years Capital funding grant. The ESFA has allocated funding of £478,645 for this project and the Local Authority will be funding 25% of the total cost of the project from its school expansion programme. |
| School premises and playing fields | The nursery establishment will be organised to ensure it meets the needs of children and that outdoor play space adheres to standards for early years settings as set out in the statutory guidelines for early years foundation stage framework from the Department for Education |

The Decision

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

The proposal to establish a maintained nursery at Towers Infant School from 1 September 2017 is hereby

Approved without modification

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Approved with Modification

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Rejected

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Reason for decision

The proposal to establish a nursery class within the school will provide children with the best possible start in their education, creating strong links with the school's foundation stage.

Details of decision maker

Signed: 

Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date: 

